

**DEPARTMENT OF EDUCATION
PROFESSIONAL STANDARDS BOARD**

Statutory Authority: 14 Delaware Code, Sections 1203, 1205(b) and 1221(1) (14 **Del.C.** §§1203,
1205(b) & 1221(1))
14 **DE Admin. Code** 1506

PROPOSED

PUBLIC NOTICE

Educational Impact Analysis Pursuant to 14 Del.C. §122(d)

1506 Emergency Certificate

A. TYPE OF REGULATORY ACTION REQUESTED

Amendment to Existing Regulation

B. SYNOPSIS OF SUBJECT MATTER OF REGULATION

Pursuant to 14 **Del.C.** §§1203, 1205(b), and 1221(1), the Professional Standards Board ("Board"), acting in consultation and cooperation with the Delaware Department of Education ("Department"), developed amendments to 14 **DE Admin. Code** 1506 Emergency Certificate. The regulation concerns the requirements for an Emergency Certificate in accordance with 14 **Del.C.** §1221(1). The proposed amendments include revising Section 1.0, which concerns the applicability of this regulation; adding defined terms to and striking defined terms from Section 2.0; revising Section 3.0, which concerns the issuance of an Emergency Certificate; adding Sections 4.0 through 9.0, which specify the Emergency Certificate requirements for individuals who completed long-term substitute teaching, ARTC participants, administrators, specialists, skilled and technical science teachers who are eligible for or hold an Initial License, and educators who already hold a content area Standard Certificate, respectively; adding Section 10.0, which concerns the validity of an Emergency Certificate; adding Section 11.0, which concerns notification to parents; adding Section 12.0, which concerns disciplinary actions; and adding Section 13.0, which concerns applicants' and Educators' contact information with the Department and specifies how they can change their name or address.

Persons wishing to present their views regarding this matter may do so in writing by submitting them to the Department of Education, Office of the Secretary, Attn: Regulation Review, 401 Federal Street, Suite 2, Dover, Delaware 19901 or through the Department's online submission form at <https://education.delaware.gov/community/delaware-education-laws-and-regulations/provide-public-comment/> by the close of business (4:30 p.m. EST) on or before April 3, 2023. Any person who wishes to receive a copy of the proposed regulation may obtain a copy from the Department at the Office of the Secretary on the second floor of the Townsend Building, 401 Federal Street, Dover, Delaware.

C. IMPACT CRITERIA

1. Will the amended regulation help improve student achievement as measured against state achievement standards? The requirements for the issuance of an Emergency Certificate in Sections 4.0 through 9.0 are designed to improve the quality of the educator workforce, which will help to improve student achievement.

2. Will the amended regulation help ensure that all students receive an equitable education? The requirements for the issuance of an Emergency Certificate in Sections 4.0 through 9.0 are designed to improve the quality of the educator workforce, which will help to ensure students in Delaware public schools receive an equitable education.

3. Will the amended regulation help to ensure all students' health and safety are adequately protected? The amended regulation addresses an emergency certificate for educators and is not designed to help ensure students' health and safety is protected.

4. Will the amended regulation help to ensure that all students' legal rights are respected? The amended regulation addresses an emergency certificate for educators and is not designed to help ensure students' legal rights are respected.

5. Will the amended regulation preserve the necessary authority and flexibility of decision-makers at the local board and school level? The amended regulation does not change authority or flexibility of decision makers at the local board and school level. By statute (14 **Del.C.** §1221(1)), an employing school district or charter school is required to establish that an applicant for an Emergency Certificate is competent and the school district or charter school is committed to support and assist the applicant in achieving the knowledge and skills necessary to meet the requirements for the Standard Certificate sought. The proposed amendments are consistent with the statute.

6. Will the amended regulation place unnecessary reporting or administrative requirements or mandates upon decision makers at the local board and school levels? The amended regulation does not place unnecessary reporting or administrative requirements or mandates upon decision makers at the local board and school levels. As noted above, the proposed amendments are consistent with 14 **Del.C.** §1221(1).

7. Will decision making authority and accountability for addressing the subject to be regulated be placed in the same entity? The Department implements the rules and regulations promulgated and adopted pursuant to 14 **Del.C.** Ch. 12 relating to licensure and certification of educators.

8. Will the amended regulation be consistent with and not an impediment to the implementation of other state educational policies, in particular to state educational policies addressing achievement in the core academic subjects of mathematics, science, language arts, and social studies? The amended regulation is consistent with, and not an impediment to, the implementation of other state educational policies, and in particular to state educational policies addressing achievement in the core academic subjects of mathematics, science, language arts, and social studies.

9. Is there a less burdensome method for addressing the purpose of the amended regulation? There is not a less burdensome method for addressing the purpose of the amended regulation.

10. What is the cost to the state and to the local school boards of compliance with the amended regulation? There is no expected cost to the state and to the local school boards of complying with this amended regulation.

1506 Emergency Certificate

1.0 Content

- 1.1 This regulation shall apply to the issuance, extension, and retention of an Emergency Certificate, pursuant to 14 **Del.C.** §1224 §1221(1).
- 1.2 This regulation does not apply to a certificate of eligibility, which is a credential that may be issued to a teacher of students with disabilities if the employing district or charter school establishes that the applicant meets the requirements of 14 **Del.C.** §1221(2). A certificate of eligibility, not an Emergency Certificate, may be issued to applicants who are pursuing the following Standard Certificates:
 - 1.2.1 14 **DE Admin. Code** 1570 Early Childhood Exceptional Children Special Education Teacher;
 - 1.2.2 14 **DE Admin. Code** 1571 Special Education Teacher of Students with Disabilities;
 - 1.2.3 14 **DE Admin. Code** 1573 Teacher of Students with Autism or with Severe Intellectual Disabilities;
 - 1.2.4 14 **DE Admin. Code** 1574 Teacher of Students Who Are Deaf or Hard of Hearing; and
 - 1.2.5 14 **DE Admin. Code** 1575 Teacher of Students with Visual Impairments.

7 DE Reg. 161 (08/01/03)

2.0 Definitions

- 2.1- ~~The definitions set forth in 14 **DE Admin. Code** 1505 Standard Certificate, including any subsequent amendment or revision thereto, are incorporated herein by reference.~~
- 2.2 The following words and terms, when used in this regulation, shall have the following meaning ~~unless the context clearly indicates otherwise:~~

"Content Area" means any subject or area that is not a category certificate. For the purpose of this regulation, Content Area does not include administrators or specialists.

"Credentialed" ~~means holding an active license and an active certificate in a specific content area at appropriate grade levels.~~

"Department" means the Delaware Department of Education.

"Emergency Certificate" means a temporary credential issued by the Department to an educator applicant who has obtained employment or an offer of employment with an employing authority and holds a valid Delaware Initial, Continuing, or Advanced License, but lacks necessary skills and knowledge to immediately meet certification requirements in a specific content area. The temporary credential provides the educator with a limited time to meet the requirements for certification in the specific content area. is not fully certified in a specific area to serve as the educator of record in that area while the applicant pursues a Standard Certificate. An Emergency Certificate is not intended to qualify for certification as an educator in other states through reciprocity.

"Employing Authority" means any entity which employs educators and includes school districts, charter schools, boards of directors, and management companies.

"Exigent Circumstances" ~~means unanticipated circumstances or circumstances beyond the educator's control, including, but not limited to, serious illness of the educator or a member of his/her immediate family, activation to active military duty, and other serious emergencies which necessitate the educator's temporarily leaving active service.~~

"Immorality" means conduct which is inconsistent with the rules and principles of morality expected of an educator and may reasonably be found to impair an educator's effectiveness by reason of his or her unfitness or otherwise.

"Regionally Accredited" means educational accreditation by a regional accrediting agency that is recognized by the U.S. Secretary of Education as a reliable authority concerning the quality of education offered by the institutions of higher education it accredits, including Middle States Commission on Higher Education.

"Related Services" means supportive services as are required to assist a child with a disability to benefit from special education as provided in 34 C.F.R. §300.34(a) and includes counseling, school health, school nurse, psychological, and social work services.

"Satisfactory Evaluation" means the overall rating of "Highly Effective" or "Effective" on the DPAS-II summative evaluation or other Department-approved evaluation system.

"Specific Career Area" means a specific career area approved by the Department as a Career Technical Education Program as defined in the Skilled and Technical Sciences Certification Inventory or included in the Department's Skilled and Technical Sciences Standards. The Skilled and Technical Sciences Teacher Standard Certificate (14 DE Admin. Code 1559) is issued to applicants for Specific Career Areas.

"Standard Certificate" means a credential issued to certify that an educator has the prescribed education, knowledge, or skill to practice in a particular area, teach a particular subject, or teach a category of students.

7 DE Reg. 161 (08/01/03)

9 DE Reg. 555 (10/01/05)

12 DE Reg. 1412 (05/01/09)

15 DE Reg. 1150 (02/01/12)

20 DE Reg. 174 (09/01/16)

3.0 Issuance of an Emergency Certificate

3.1 ~~Upon receipt of a completed application from the employing authority, the Department may issue an Emergency Certificate to an educator who holds a valid Delaware Initial, Continuing, or Advanced License, but who is not eligible for certification in the area of need. In accordance with 14 Del.C. §1221(1), the Department may issue an Emergency Certificate to an applicant who satisfies all of the requirements in subsections 3.1.1 through 3.1.5.~~

3.1.1 ~~An Emergency Certificate is valid for one school year subject to a limited extension as indicated herein. The applicant shall meet the requirements for issuance of a Delaware Initial License or holds a valid and current Delaware Initial, Continuing, or Advanced License.~~

3.1.2 ~~The Emergency Certificate is issued for one school year and expires on June 30th. The applicant does not meet the requirements for issuance of the Standard Certificate sought.~~

3.1.3 ~~The Department may grant a second-year Emergency Certificate if the educator has met the requirements outlined in Section 6.0 of this regulation. The applicant shall be employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school.~~

3.1.4 ~~The applicant's Employing Authority will support and assist the applicant in completing the requirements for the Standard Certificate sought.~~

3.1.5 ~~The applicant shall meet the requirements for the issuance of the applicable Emergency Certificate set forth in Sections 4.0, 5.0, 6.0, 7.0, or 8.0.~~

3.2 ~~Notwithstanding the foregoing, an Emergency Certificate issued to an educator in a Skilled and Technical Sciences specific career area is valid for up to six (6) years to provide time for completion of specified college level course work or professional development required for certification. Notwithstanding any provision to the contrary herein, the Department shall not act on an application for an Emergency Certificate if the applicant is under official investigation by any national, state, or local authority with the power to issue educator licenses or certifications. The Department shall not act where the allegations include but are not limited to conduct such as Immorality, misconduct in office, incompetence, willful neglect of duty, disloyalty, or falsification of credentials until the applicant provides evidence of the investigation's resolution.~~

3.3 ~~Notwithstanding the foregoing, an Emergency Certificate issued to an educator in an alternative route to licensure and certification program shall be valid for the time specified in 14 Del.C. §1260 and 14 DE Admin. Code 1507 Alternative Routes to Teacher Licensure and Certification.~~

7 DE Reg. 161 (08/01/03)

9 DE Reg. 544 (10/01/05)

12 DE Reg. 1412 (05/01/09)

15 DE Reg. 1150 (02/01/12)

20 DE Reg. 174 (09/01/16)

4.0 Application Procedures

4.1 The employing authority shall:

- 4.1.1 Establish that the proposed recipient of an Emergency Certificate is competent by submitting evidence of the educator's license and other considerations.
- 4.1.2 Apply for the Emergency Certificate within sixty (60) calendar days of the educator's hire or new job assignment.
 - 4.1.2.1 Notwithstanding the above, the Department may issue an Emergency Certificate to an employed educator enrolled in an approved alternative route to licensure and certification program.
- 4.1.3 Support and assist the educator in achieving the skills and knowledge necessary to meet applicable certification requirements.
- 4.1.4 Verify that the educator understands the Standard Certificate requirements, the deadline in which to complete requirements, and the expectation to earn a Standard Certificate.

4.2 Failure by the employing authority to fulfill the conditions set forth shall result in denial of the Emergency Certificate.

~~15 DE Reg. 1150 (02/01/12)~~

~~20 DE Reg. 174 (09/01/16)~~

5.0 Notification to Parents

- 5.1 Any year that an educator holds an Emergency Certificate, the employing authority shall notify parents of the students within the educator's responsibility. Parents shall be notified within (60) days of the assignment or the start of the school year each year.
- 5.2 The notification may be included in an already established form of communication to parents including but not limited to Highly Qualified Teacher status.
- 5.3 The employing authority shall submit a copy of the parent notification to the Department each year.

~~7 DE Reg. 161 (8/1/03)~~

~~12 DE Reg. 1412 (05/01/09)~~

~~20 DE Reg. 174 (09/01/16)~~

6.0 Second Year Reissue of Emergency Certificate

- 6.1 If the educator does not meet all Standard Certificate requirements during the first school year, the employing authority may apply for a second year of the Emergency Certificate in the same area.
- 6.2 The Department may issue a second year Emergency Certificate if the following requirements are met:
 - 6.2.1 The employing authority submits a request for the Emergency Certificate within sixty (60) calendar days of the start of the next consecutive school year.
 - 6.2.2 The employing authority has established that the educator has made documented progress toward earning the Standard Certificate and has demonstrated continued competence through receiving a satisfactory summative evaluation on DPAS-II or another Department-approved evaluation system.
 - 6.2.2.1 Documented progress toward the Standard Certificate would include but is not limited to evidence of the educator having:
 - 6.2.2.1.1 taken the necessary examination of content knowledge, or
 - 6.2.2.1.2 completed requisite coursework or professional development, or
 - 6.2.2.1.3 made significant growth toward the necessary degree or certificate.
- 6.3 For an employed educator enrolled in an approved alternative route to licensure and certification program, the Department may issue a second year of the Emergency Certificate if requirements in subsection 6.2.2 have been met.

~~7 DE Reg. 161 (08/1/03)~~

~~12 DE Reg. 1412 (05/01/09)~~

~~15 DE Reg. 1150 (02/01/12)~~

~~20 DE Reg. 174 (09/01/16)~~

7.0 Expiration of Emergency Certificate

- 7.1 Emergency Certificates shall expire on June 30th.
- 7.2 Emergency Certificates that have been issued for two consecutive school years may not be extended. The educator shall meet the requirements for issuance of a Standard Certificate (See 14 ~~Del.C.~~ §1505).
- 7.3 Educators holding an active license without a current or valid certificate are not considered credentialed to teach.

- 7.4 An Emergency Certificate may not be renewed or extended for a leave of absence.
- 7.5 Notwithstanding the above, the Department may grant an extension upon a showing of exigent circumstances. Extensions for exigent circumstances shall not exceed one (1) year in length.

20 DE Reg. 174 (09/01/16)

8.0 Transfer of Emergency Certificate to a New Employing Authority

~~The Department may approve the transfer of an Emergency Certificate from one employing authority to another if the new employing authority conducts an independent review of the educator's progress towards a Standard Certificate and assumes the commitments and responsibilities of an employing authority within this regulation.~~

20 DE Reg. 174 (09/01/16)

9.0 Revocation of Emergency Certificate

- 9.1 ~~An Emergency Certificate shall be revoked in the event the educator's Initial, Continuing, or Advanced License is revoked in accordance with 14 DE Admin. Code 1514.~~
- 9.1.1 ~~An educator is entitled to a full and fair hearing before the Standards Board.~~
- 9.1.2 ~~Hearings shall be conducted in accordance with the Standards Board's Hearings Procedures and Rules.~~

4.0 Emergency Certificate for Individuals Who Completed Long-Term Substitute Teaching

- 4.1 The Department may issue an Emergency Certificate to an applicant who meets the requirements in Section 3.0 and in subsections 4.1.1 and 4.1.2.
- 4.1.1 The applicant shall have completed a minimum of 91 days of successful long-term substitute teaching in a Delaware traditional, vocational-technical, or charter school as part of a planned hiring process that leads to a full-time position as provided in subsection 4.1.3.1 of 14 DE Admin. Code 1510.
- 4.1.2 The applicant shall have achieved the minimum score or higher on the examination of content knowledge for the Content Area Standard Certificate sought.
- 4.2 The Department may extend an Emergency Certificate that was issued to an educator pursuant to subsection 4.1 up to two times if the educator meets the requirements in subsections 4.2.1 through 4.2.5.
- 4.2.1 The educator shall hold a valid and current Delaware Initial, Continuing, or Advanced License.
- 4.2.2 The educator has not met the requirements for issuance of the Standard Certificate sought but the educator demonstrates that the educator is making progress toward meeting the requirements for the Standard Certificate to be issued by completing coursework.
- 4.2.3 The educator shall be employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school.
- 4.2.4 The educator's Employing Authority recommends the extension.
- 4.2.5 The educator's Employing Authority will continue to support and assist the educator in completing the requirements for the Standard Certificate sought.
- 4.3 Application Requirements
- 4.3.1 If the applicant is applying for the issuance or renewal of an educator's license, the applicant must disclose the applicant's criminal conviction history upon application. Failure to disclose a criminal conviction history is grounds for denial of the license application as specified in 14 Del.C. §1219 and could delay the processing or result in the denial of the application for an Emergency Certificate.
- 4.3.2 For applicants who seek issuance of an Emergency Certificate under subsection 4.1, the following documentation is required with the application:
- 4.3.2.1 Documentation that the applicant meets the requirements for issuance of a Delaware Initial License or holds a valid and current Delaware Initial, Continuing, or Advanced License;
- 4.3.2.2 Documentation that the applicant is employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school;
- 4.3.2.3 Documentation that the applicant's Employing Authority will support and assist the applicant in completing the requirements for the Standard Certificate sought;
- 4.3.2.4 Documentation that the applicant completed a minimum of 91 days of successful long-term substitute teaching in a Delaware traditional, vocational-technical, or charter school as part of a planned hiring process that leads to a full-time position as provided in subsection 4.1.3.1 of 14 DE Admin. Code 1510; and

4.3.2.5 Official score on the examination of content knowledge for the Content Area Standard Certificate sought.

4.3.3 For applicants who seek extension of an Emergency Certificate under subsection 4.2, the following documentation is required with the application:

4.3.3.1 Documentation the educator holds a valid and current Delaware Initial, Continuing, or Advanced License;

4.3.3.2 Official transcript from the applicant's Regionally Accredited college or university or, if applicable, documents verifying successful completion of Department-approved professional development;

4.3.3.3 Documentation that the applicant is employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school;

4.3.3.4 A request from the educator's Employing Authority to extend the educator's Emergency Certificate; and

4.3.3.5 Documentation that the applicant's Employing Authority will continue to support and assist the applicant in completing the requirements for the Standard Certificate sought.

4.4 In order to retain the Emergency Certificate, the educator shall hold an Initial, Continuing, or Advanced License and continue to be employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school. If the educator fails to meet either of the requirements related to retaining the Emergency Certificate, the educator and the educator's Employing Authority shall immediately notify the Department in writing. The requirements set forth in this subsection apply to all educators regardless of the date the Emergency Certificate was issued.

4.5 If, during the school year, an educator is hired by a different Delaware traditional, vocational-technical, or charter school, the educator may retain the Emergency Certificate if the educator provides documentation to the Department that the educator is employed at the new Employing Authority as the educator of record for the Standard Certificate sought and the new Employing Authority provides documentation to the Department that it will support and assist the educator in completing the requirements for the Standard Certificate sought on time. If the educator becomes employed as the educator of record in an area that is different from the Standard Certificate sought, an application for an Emergency Certificate in the new area must be submitted.

5.0 Emergency Certificate for Alternative Routes to Teacher Licensure and Certification (ARTC) Participants

5.1 The Department may issue an Emergency Certificate to an applicant who meets the requirements in Section 3.0 and is enrolled in a Department-approved Alternative Routes for Teacher Licensure and Certification (ARTC) program in the area for which the Standard Certificate is sought.

5.2 The Department may extend an Emergency Certificate that was issued pursuant to subsection 5.1 up to two times if the educator meets the requirements in subsections 5.2.1 through 5.2.5.

5.2.1 The educator shall hold a valid and current Delaware Initial, Continuing, or Advanced License.

5.2.2 The educator has not met the requirements for issuance of the Standard Certificate sought but shall be making satisfactory progress towards the completion of all program requirements as provided in 14 Del.C. §1262(b)(1).

5.2.3 The educator's Employing Authority and program recommend an extension based on the educator's performance in the assignment and progress in the program.

5.2.4 The educator shall be employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school.

5.2.5 The educator's Employing Authority will continue to support and assist the educator in completing the requirements for the Standard Certificate sought.

5.3 The Department may extend an Emergency Certificate that was issued pursuant to subsection 5.1 and extended pursuant to subsection 5.2 one additional time if the educator meets the requirements in subsections 5.3.1 through 5.3.5.

5.3.1 The educator shall hold a valid and current Delaware Initial, Continuing, or Advanced License.

5.3.2 The educator has not met the requirements for issuance of the Standard Certificate sought and there shall be exigent circumstances as provided in 14 Del.C. §1262(d). For the purpose of 14 Del.C. §1262(d), exigent circumstances are defined in 14 DE Admin. Code 290 and are unanticipated circumstances or circumstances beyond the educator's control, including serious illness of the educator or a member of the educator's immediate family, activation to active military duty, and other serious emergencies which necessitate that the educator temporarily leaves active service.

- 5.3.3 The educator's Employing Authority and program recommend an extension based on the educator's performance in the assignment and progress in the program.
- 5.3.4 The educator shall be employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school.
- 5.3.5 The educator's Employing Authority will continue to support and assist the educator in completing the requirements for the Standard Certificate sought.

5.4 Application Requirements

- 5.4.1 If the applicant is applying for the issuance or renewal of an educator's license, the applicant must disclose the applicant's criminal conviction history upon application. Failure to disclose a criminal conviction history is grounds for denial of the license application as specified in 14 Del.C. §1219 and could delay the processing or result in the denial of the application for an Emergency Certificate.
- 5.4.2 For applicants who seek an Emergency Certificate under subsection 5.1, the following documentation is required with the application:
 - 5.4.2.1 Documentation that the applicant meets the requirements for issuance of a Delaware Initial License or holds a valid and current Delaware Initial, Continuing, or Advanced License;
 - 5.4.2.2 Documentation that the applicant is employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school;
 - 5.4.2.3 Documentation that the applicant's Employing Authority will support and assist the applicant in completing the requirements for the Standard Certificate sought; and
 - 5.4.2.4 A copy of the welcome letter from the applicant's ARTC program, documenting enrollment in the program in the area for which the Standard Certificate is sought.
- 5.4.3 For applicants who seek extension of an Emergency Certificate under subsection 5.2, the following documentation is required with the application:
 - 5.4.3.1 Documentation that the educator holds a valid and current Delaware Initial, Continuing, or Advanced License;
 - 5.4.3.2 A request from the applicant's Employing Authority, documenting that it recommends an extension based on the educator's performance in the assignment and progress in the program and that it will continue to support and assist the educator in completing the requirements for the Standard Certificate sought;
 - 5.4.3.3 A letter from the educator's ARTC program, documenting that it recommends an extension based on the educator's performance in the assignment and progress in the program; and
 - 5.4.3.4 Documentation that the educator is employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school.
- 5.4.4 For applicants who seek an extension of an Emergency Certificate under subsection 5.3, the following documentation is required with the application:
 - 5.4.4.1 Documentation that the educator holds a valid and current Delaware Initial, Continuing, or Advanced License;
 - 5.4.4.2 Documentation of exigent circumstances;
 - 5.4.4.3 A request from the applicant's Employing Authority, documenting that it recommends an extension based on the educator's performance in the assignment and progress in the program and that it will continue to support and assist the educator in completing the requirements for the Standard Certificate sought;
 - 5.4.4.4 A letter from ARTC program documenting that it recommends an extension based on the educator's performance in the assignment and progress in the program; and
 - 5.4.4.5 Documentation of position and employment in the area for which the Standard Certificate is sought.
- 5.5 In order to retain the Emergency Certificate, the educator shall meet the requirements in subsections 5.5.1 through 5.5.4. If the educator fails to meet any of the requirements related to retaining the Emergency Certificate, the educator and the educator's Employing Authority shall immediately notify the Department in writing. The requirements set forth in this subsection apply to all educators regardless of the date the Emergency Certificate was issued.
 - 5.5.1 The educator shall hold an Initial, Continuing, or Advanced License.
 - 5.5.2 The educator shall continue to be employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school.

- 5.5.3 The educator shall continue to be enrolled and participating in the Department-approved ARTC program.
- 5.5.4 The educator shall maintain satisfactory progress towards completion of all of the ARTC program's requirements.

6.0 Emergency Certificates for Administrators

- 6.1 The Department may issue an Emergency Certificate to an applicant who meets the requirements in Section 3.0 and subsections 6.1.1 through 6.1.4.
 - 6.1.1 The applicant seeks, but does not meet the requirements for, one of the following Standard Certificates:
 - 6.1.1.1 School Principal and Assistant School Principal Standard Certificate (14 DE Admin. Code 1591);
 - 6.1.1.2 Certified Central Office Personnel Standard Certificate (14 DE Admin. Code 1592);
 - 6.1.1.3 Superintendent and Assistant Superintendent (14 DE Admin. Code 1593); or
 - 6.1.1.4 Special Education Director (14 DE Admin. Code 1594).
 - 6.1.2 The applicant shall have completed a minimum of 5 years of experience as an educator with satisfactory annual summative evaluations or the equivalent thereof on a state-approved educator evaluation system under a state credential in any PK-12 public school setting or an equivalent setting as approved by the Department.
 - 6.1.3 The applicant shall be enrolled and participating in the second half of a program that leads to the Standard Certificate sought and shall have completed at least 50% of the program's requirements.
 - 6.1.4 The applicant shall establish that the applicant has training and experience relevant to the Standard Certificate sought.
- 6.2 The Department may extend an Emergency Certificate that was issued to an educator pursuant to subsection 6.1 up to two times if the educator meets the requirements in subsections 6.2.1 through 6.2.5.
 - 6.2.1 The educator shall hold a valid and current Delaware Initial, Continuing, or Advanced License.
 - 6.2.2 The educator has not met the requirements for issuance of the Standard Certificate sought but the educator demonstrates that the educator shall be making progress toward meeting the requirements for the Standard Certificate to be issued.
 - 6.2.3 The educator shall be employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school.
 - 6.2.4 The educator's Employing Authority recommends the extension.
 - 6.2.5 The educator's Employing Authority will continue to support and assist the educator in completing the requirements for the Standard Certificate sought.
- 6.3 Application Requirements
 - 6.3.1 If the applicant is applying for the issuance or renewal of an educator's license, the applicant must disclose the applicant's criminal conviction history upon application. Failure to disclose a criminal conviction history is grounds for denial of the license application as specified in 14 Del.C. §1219 and could delay the processing or result in the denial of the application for an Emergency Certificate.
 - 6.3.2 For applicants who seek issuance of an Emergency Certificate under subsection 6.1, the following documentation is required with the application:
 - 6.3.2.1 Documentation that the applicant meets the requirements for issuance of a Delaware Initial License or holds a valid and current Delaware Initial, Continuing, or Advanced License;
 - 6.3.2.2 Documentation that the applicant is employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school;
 - 6.3.2.3 Documentation that the applicant's Employing Authority will support and assist the applicant in completing the requirements for the Standard Certificate sought;
 - 6.3.2.4 The Department-approved form verifying the applicant's completion of the experience requirement as provided in subsection 6.2;
 - 6.3.2.5 Documentation that the applicant is enrolled and participating in a program that leads to the Standard Certificate sought; and
 - 6.3.2.6 Documentation that the applicant has training and experience relevant to the Standard Certificate sought.
 - 6.3.3 For applicants who seek extension of an Emergency Certificate under subsection 6.2, the following documentation is required with the application:
 - 6.3.3.1 Documentation that the educator holds a valid and current Delaware Initial, Continuing, or Advanced License;

- 6.3.3.2 Documentation that the educator is making progress toward meeting the requirements for the Standard Certificate to be issued;
- 6.3.3.3 Documentation that the educator is employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school; and
- 6.3.3.4 A request from the educator's Employing Authority, documenting that the Employing Authority recommends the extension and that it will continue to support and assist the educator in completing the requirements for the Standard Certificate sought.
- 6.4 In order to retain the Emergency Certificate, the educator shall meet the requirements in subsections 6.4.1 through 6.4.3. If the educator fails to meet any of the requirements related to retaining the Emergency Certificate, the educator and the educator's Employing Authority shall immediately notify the Department in writing. The requirements set forth in this subsection apply to all educators regardless of the date the Emergency Certificate was issued.
 - 6.4.1 The educator shall hold an Initial, Continuing, or Advanced License.
 - 6.4.2 The educator shall continue to be employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school.
 - 6.4.3 If the educator seeks a Standard Certificate that requires the educator to hold a professional State license or registration, the educator shall hold an active, unencumbered license, registration, or privilege to practice through a compact state license in the profession that is issued or recognized by the applicable State agency.

7.0 Emergency Certificates for Specialists

- 7.1 If the applicant is enrolled and participating in a Department-approved Alternative Routes for Teacher Licensure and Certification (ARTC) program in the area for which the Standard Certificate is sought, this section does not apply to the applicant. The applicant must meet the requirements of Section 5.0 of this regulation.
- 7.2 The Department may issue an Emergency Certificate to an applicant who meets the requirements in Section 3.0 and subsections 7.2.1 through 7.2.4.
 - 7.2.1 The applicant seeks, but does not meet the requirements for, one of the following Standard Certificates:
 - 7.2.1.1 Elementary School Counselor Standard Certificate (14 **DE Admin. Code** 1522);
 - 7.2.1.2 Secondary School Counselor Standard Certificate (14 **DE Admin. Code** 1545);
 - 7.2.1.3 School Reading Specialist Standard Certificate (14 **DE Admin. Code** 1581);
 - 7.2.1.4 School Nurse Standard Certificate (14 **DE Admin. Code** 1582);
 - 7.2.1.5 School Psychologist Standard Certificate (14 **DE Admin. Code** 1583); or
 - 7.2.1.6 School Social Worker Standard Certificate (14 **DE Admin. Code** 1584).
 - 7.2.2 The applicant shall not provide Related Services.
 - 7.2.3 The applicant shall meet the requirements for issuance of an Emergency Certificate in the area sought as set forth in subsections 7.2.3.1 through 7.2.3.5.
 - 7.2.3.1 If the applicant is applying for an Elementary School Counselor Emergency Certificate or a Secondary School Counselor Emergency Certificate, the applicant shall meet the requirements in subsections 7.2.3.1.1 through 7.2.3.1.3.
 - 7.2.3.1.1 The applicant shall have completed the education requirement in subsection 4.1.1 of 14 **DE Admin. Code** 1522 Elementary School Counselor or 14 **DE Admin. Code** 1545 Secondary School Counselor, whichever is applicable.
 - 7.2.3.1.2 An applicant who holds a content area Standard Certificate shall have completed the skills requirement in either subsection 4.2.3.1 or subsection 4.2.3.2 of 14 **DE Admin. Code** 1522 Elementary School Counselor or 14 **DE Admin. Code** 1545 Secondary School Counselor, whichever is applicable.
 - 7.2.3.1.3 The applicant shall be supervised by a certified and practicing school counselor who works in the same building.
 - 7.2.3.2 If the applicant is applying for a School Reading Specialist Emergency Certificate, the applicant shall have completed the education requirement in subsection 4.1.1.1 of 14 **DE Admin. Code** 1581 School Reading Specialist.
 - 7.2.3.3 If the applicant is applying for a School Nurse Emergency Certificate, the applicant shall meet the requirements in subsections 7.2.3.3.1 through 7.2.3.3.4.

- 7.2.3.3.1 The applicant shall be enrolled in a bachelor's or master's of science in nursing program at a Regionally Accredited college or university.
- 7.2.3.3.2 The applicant shall hold an active, unencumbered license to practice as a registered nurse issued by the Delaware Board of Nursing or an active, unencumbered multi-state compact registered nurse license.
- 7.2.3.3.3 The applicant shall hold a valid and current certification in cardiopulmonary resuscitation (CPR) and automatic external defibrillator (AED) use.
- 7.2.3.3.4 The applicant shall be supervised by a certified and practicing school nurse who works in the same building.

7.2.3.4 If the applicant is applying for a School Psychologist Emergency Certificate, the applicant shall meet the requirements in subsections 7.2.3.4.1 through 7.2.3.4.3.

- 7.2.3.4.1 The applicant shall have completed the education requirement in subsection 4.1.1 of 14 **DE Admin. Code** 1583 School Psychologist.
- 7.2.3.4.2 The applicant shall have completed the skills requirement in subsection 4.1.3 of 14 **DE Admin. Code** 1583 School Psychologist.
- 7.2.3.4.3 The applicant shall be supervised by a certified and practicing school psychologist who works in the same building.

7.2.3.5 If the applicant is applying for a School Social Worker Emergency Certificate, the applicant shall meet the requirements in subsections 7.2.3.5.1 through 7.2.3.5.3.

- 7.2.3.5.1 The applicant shall have completed the education requirement in subsection 4.1.1 of 14 **DE Admin. Code** 1584 School Social Worker.
- 7.2.3.5.2 The applicant shall hold an active, unencumbered license to practice as a LCSW or LMSW issued by the Delaware Board of Social Work Examiners.
- 7.2.3.5.3 The applicant shall be supervised by a certified and practicing school social worker who works in the same district or charter school.

7.2.4 If an Emergency Certificate is issued to the applicant, parents of students within the applicant's responsibility shall be notified that the applicant holds an Emergency Certificate.

7.3 The Department may extend an Emergency Certificate that was issued to an educator pursuant to subsection 7.2 up to 2 times if the educator meets the requirements in subsections 7.3.1 through 7.3.6.

- 7.3.1 The educator shall hold a valid and current Delaware Initial, Continuing, or Advanced License.
- 7.3.2 The educator has not met the requirements for issuance of the Standard Certificate sought but the educator demonstrates that the educator shall be making progress toward meeting the requirements for the Standard Certificate to be issued.
- 7.3.3 The educator shall be employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school.
- 7.3.4 The educator's Employing Authority recommends the extension.
- 7.3.5 The educator's Employing Authority will continue to support and assist the educator in completing the requirements for the Standard Certificate sought.
- 7.3.6 If the educator seeks a Standard Certificate that requires the educator to hold a professional State license or registration, the educator shall hold an active, unencumbered license, registration, or privilege to practice through a compact state license in the profession that is issued or recognized by the applicable State agency.

7.4 Application Requirements

7.4.1 If the applicant is applying for the issuance or renewal of an educator's license, the applicant must disclose the applicant's criminal conviction history upon application. Failure to disclose a criminal conviction history is grounds for denial of the license application as specified in 14 **Del.C.** §1219 and could delay the processing or result in the denial of the application for an Emergency Certificate.

7.4.2 For applicants who seek issuance of an Emergency Certificate under subsection 7.2, the following documentation is required with the application:

- 7.4.2.1 Documentation that the applicant meets the requirements for issuance of a Delaware Initial License or holds a valid and current Delaware Initial, Continuing, or Advanced License;
- 7.4.2.2 Documentation that the applicant is employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school;
- 7.4.2.3 Documentation that the applicant's Employing Authority will support and assist the applicant in completing the requirements for the Standard Certificate sought;

- 7.4.2.4 Documentation that the applicant will not provide Related Services;
- 7.4.2.5 Documentation that the applicant meets the requirements for issuance of an Emergency Certificate in the area sought as provided in subsection 7.2.3; and
- 7.4.2.6 Documentation that if an Emergency Certificate is issued to the applicant, parents of students within the applicant's responsibility will be notified that the applicant holds an Emergency Certificate.

7.4.3 For applicants who seek extension of an Emergency Certificate under subsection 7.3, the following documentation is required with the application:

- 7.4.3.1 Documentation that the educator holds a valid and current Delaware Initial, Continuing, or Advanced License;
- 7.4.3.2 Documentation that the educator is making progress toward meeting the requirements for the Standard Certificate to be issued;
- 7.4.3.3 Documentation that the educator is employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school;
- 7.4.3.4 Documentation that the applicant will not provide Related Services;
- 7.4.3.5 A request from the educator's Employing Authority, documenting that the Employing Authority recommends the extension and that it will continue to support and assist the educator in completing the requirements for the Standard Certificate sought; and
- 7.4.3.6 If applicable, documentation that the educator holds an active, unencumbered license, registration, or privilege to practice through a compact state license in the profession that is issued or recognized by the applicable State agency.

7.5 In order to retain the Emergency Certificate, the educator shall meet the requirements in subsections 7.5.1 through 7.5.3. If the educator fails to meet any of the requirements related to retaining the Emergency Certificate, the educator and the educator's Employing Authority shall immediately notify the Department in writing. The requirements set forth in this subsection apply to all educators regardless of the date the Emergency Certificate was issued.

- 7.5.1 The educator shall hold an Initial, Continuing, or Advanced License.
- 7.5.2 The educator shall continue to be employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school.
- 7.5.3 If the educator seeks a Standard Certificate that requires the educator to hold a professional State license or registration, the educator shall hold an active, unencumbered license, registration, or privilege to practice through a compact state license in the profession that is issued or recognized by the applicable State agency.

8.0 Emergency Certificate for Skilled and Technical Sciences Teachers Who Qualify for Issuance of or Hold an Initial License

- 8.1 The Department may issue an Emergency Certificate to an applicant who meets the requirements in Section 3.0 and subsections 8.1.1 through 8.1.4.
 - 8.1.1 Notwithstanding the requirement in subsection 3.1.1, for the purpose of Section 8.0, the applicant shall meet the requirements for issuance of a Delaware Initial License or hold a valid and current Delaware Initial License. Applicants who hold a valid and current Delaware Continuing or Advanced License shall meet the requirements in Section 9.0 of this regulation.
 - 8.1.2 The applicant shall have completed a minimum of 2 years of college or technical training.
 - 8.1.3 In Specific Career Areas where a State license or registration is required by law, the applicant shall hold an active, unencumbered license, registration, or privilege to practice through a compact state license in the Specific Career Area for which the Standard Certificate is sought that is issued or recognized by the applicable State agency.
 - 8.1.4 The applicant shall have completed one of the following experience requirements:
 - 8.1.4.1 Six years of work experience in an area related to the Specific Career Area, at least 2 of which shall have been within the last 5 years prior to the date of the application; or
 - 8.1.4.2 Six years of work experience by teaching in or direct supervision of educators in an area related to the Specific Career Area, at least 2 of which shall have been within the last 5 years prior to the date of the application.
- 8.2 The Department may extend an Emergency Certificate that was issued to an educator pursuant to subsection 8.1 up to five times if the educator meets the requirements in subsections 8.2.1 through 8.2.6.

- 8.2.1 The educator shall hold a valid and current Delaware Initial License.
- 8.2.2 In Specific Career Areas where a State license or registration is required by law, the educator shall hold an active, unencumbered license, registration, or privilege to practice through a compact state license in the Specific Career Area for which the Standard Certificate is sought that is issued or recognized by the applicable State agency.
- 8.2.3 The educator shall not have met the requirements for issuance of the Standard Certificate sought but the educator is on track to complete the coursework specified in Section 4.0 of 14 **DE Admin. Code** 1559 prior to the expiration of the educator's Initial License.
- 8.2.4 The educator shall be employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school.
- 8.2.5 The educator's Employing Authority recommends the extension.
- 8.2.6 The educator's Employing Authority will continue to support and assist the educator in completing the requirements for the Standard Certificate sought.

8.3 Application Requirements

- 8.3.1 If the applicant is applying for the issuance or renewal of an educator's license, the applicant must disclose the applicant's criminal conviction history upon application. Failure to disclose a criminal conviction history is grounds for denial of the license application as specified in 14 **Del.C.** §1219 and could delay the processing or result in the denial of the application for an Emergency Certificate.
- 8.3.2 For applicants who seek an Emergency Certificate under subsection 8.1, the following documentation is required with the application:

- 8.3.2.1 Documentation that the applicant meets the requirements for issuance of a Delaware Initial License or holds a valid and current Delaware Initial License;
- 8.3.2.2 Documentation that the applicant is employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school;
- 8.3.2.3 Documentation that the applicant's Employing Authority will support and assist the applicant in completing the requirements for the Standard Certificate sought;
- 8.3.2.4 Official transcript from the applicant's Regionally Accredited college or university or, if applicable, documentation from the applicant's technical training or professional development provider;
- 8.3.2.5 In Specific Career Areas where a State license or registration is required by law, documentation that the applicant holds an active, unencumbered license, registration, or privilege to practice through a compact state license in the Specific Career Area for which the Standard Certificate is sought issued or recognized by the applicable State agency; and
- 8.3.2.6 The Department-approved form verifying the applicant's completion of the experience requirement as provided in subsection 8.1.3.

- 8.3.3 For applicants who seek extension of an Emergency Certificate under subsection 8.2, the following documentation is required with the application:

- 8.3.3.1 Documentation that the educator holds a valid and current Delaware Initial License;
- 8.3.3.2 In Specific Career Areas where a State license or registration is required by law, documentation that the educator holds an active, unencumbered license, registration, or privilege to practice through a compact state license in the Specific Career Area for which the Standard Certificate is sought that is issued or recognized by the applicable State agency;
- 8.3.3.3 Official transcript from the educator's Regionally Accredited college or university or, if applicable, documents verifying successful completion of Department-approved professional development;
- 8.3.3.4 Documentation that the educator is employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school; and
- 8.3.3.5 A request from the applicant's Employing Authority, documenting that the educator's Employing Authority recommends the extension and that the Employing Authority will continue to support and assist the educator in completing the requirements for the Standard Certificate sought.

- 8.4 In order to retain the Emergency Certificate, the educator shall meet the requirements in subsections 8.4.1 through 8.4.3. If the educator fails to meet any of the requirements related to retaining the Emergency Certificate, the educator and the educator's Employing Authority shall immediately notify the Department in writing. The requirements set forth in this subsection apply to all educators regardless of the date the Emergency Certificate was issued.

- 8.4.1 The educator shall hold an Initial, Continuing, or Advanced License.

- 8.4.2 The educator shall continue to be employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school.
- 8.4.3 If a State license or registration in the Specific Career Area is required by law, the educator shall hold an active, unencumbered license, registration, or privilege to practice through a compact state license that is issued or recognized by the applicable State agency in the Specific Career Area for which the Standard Certificate was issued.
- 8.5 If, during the school year, an educator is hired by a different Delaware traditional, vocational-technical, or charter school, the educator may retain the Emergency Certificate if the educator provides documentation to the Department that the educator is employed at the new Employing Authority as the educator of record for the Standard Certificate sought and the new Employing Authority provides documentation to the Department that it will support and assist the educator in completing the requirements for the Standard Certificate sought on time. If the educator becomes employed as the educator of record in an area that is different from the Standard Certificate sought, an application for an Emergency Certificate in the new area must be submitted.

9.0 Emergency Certificate for Educators Who Already Hold a Content Area Standard Certificate

- 9.1 The Department may issue an Emergency Certificate to an applicant who meets the requirements in Section 3.0, including applicants who hold a valid and current Delaware Continuing or Advanced License and seek a Skilled and Technical Sciences Teacher Standard Certificate.
- 9.2 The Department may extend an Emergency Certificate that was issued to an educator pursuant to subsection 9.1 up to 2 times if the educator meets the requirements in subsections 9.2.1 through 9.2.5.
 - 9.2.1 The educator shall hold a valid and current Delaware Initial, Continuing, or Advanced License.
 - 9.2.2 The educator has not met the requirements for issuance of the Standard Certificate sought but the educator demonstrates that the educator is making progress toward meeting the requirements for the Standard Certificate sought by completing coursework or achieving the minimum score on the examination of content knowledge.
 - 9.2.3 The educator's Employing Authority recommends an extension based on the educator's performance and progress.
 - 9.2.4 The educator shall be employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school.
 - 9.2.5 The educator's Employing Authority will continue to support and assist the educator in completing the requirements for the Standard Certificate sought.
- 9.3 Application Requirements
 - 9.3.1 If the applicant is applying for the issuance or renewal of an educator's license, the applicant must disclose the applicant's criminal conviction history upon application. Failure to disclose a criminal conviction history is grounds for denial of the license application as specified in 14 Del.C. §1219 and could delay the processing or result in the denial of the application for an Emergency Certificate.
 - 9.3.2 For applicants who seek issuance of an Emergency Certificate under subsection 9.1, the following documentation is required with the application:
 - 9.3.2.1 Documentation that the applicant meets the requirements for issuance of a Delaware Initial License or holds a valid and current Delaware Initial, Continuing, or Advanced License;
 - 9.3.2.2 Documentation that the applicant is employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school; and
 - 9.3.2.3 Documentation that the applicant's Employing Authority will support and assist the applicant in completing the requirements for the Standard Certificate sought.
 - 9.3.3 For applicants who seek an extension of an Emergency Certificate under subsection 9.2, the following documentation is required with the application:
 - 9.3.3.1 Documentation that the educator holds a valid and current Delaware Initial, Continuing, or Advanced License;
 - 9.3.3.2 Official transcript from the applicant's Regionally Accredited college or university or, if applicable, documents verifying successful completion of Department-approved professional development;
 - 9.3.3.3 Official score on the examination of content knowledge for the Content Area Standard Certificate sought;
 - 9.3.3.4 A request from the educator's Employing Authority, documenting that the Employing Authority recommends an extension based on the educator's performance and progress and that it will

continue to support and assist the educator in completing the requirements for the Standard Certificate sought; and

9.3.3.5 Documentation that the educator is employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school.

9.4 In order to retain the Emergency Certificate, the educator shall hold an Initial, Continuing, or Advanced License and continue to be employed as the educator of record for the Standard Certificate sought in a PK-12 position in a Delaware traditional, vocational-technical, or charter school. If the educator fails to meet any of the requirements related to retaining the Emergency Certificate, the educator and the educator's Employing Authority shall immediately notify the Department in writing. The requirements set forth in this subsection apply to all educators regardless of the date the Emergency Certificate was issued.

9.5 If, during the school year, an educator is hired by a different Delaware traditional, vocational-technical, or charter school, the educator shall not retain the Emergency Certificate.

10.0 Validity of an Emergency Certificate

An Emergency Certificate is issued for up to one school year and expires on June 30th of the end of the school year it is issued unless it is revoked.

11.0 Notification to Parents

In accordance with 20 U.S.C. §6312(e)(1)(A)(i)(II) and 34 C.F.R. §200.61(a)(1)(ii), at the beginning of each school year, a local education agency that receives federal Title IA funds is required to notify the parents of each student attending a Title I school that the parents may request, and the local education agency will provide the parents on request and in a timely manner, information regarding the professional qualifications of the student's classroom teachers, including whether the teacher is teaching under emergency status through which State qualification or licensing criteria have been waived.

12.0 Disciplinary Action

12.1 An Educator's Emergency Certificate may be revoked, suspended, or limited for cause as provided in 14 DE Admin. Code 1514 Limitation, Suspension, and Revocation of Licenses, Certificates, and Permits or for the Educator's failure to comply with the requirements related to the retention of the Educator's Emergency Certificate.

12.2 An Educator's Emergency Certificate shall be revoked if the Educator's license is revoked or the Educator made a materially false or misleading statement in the Educator's application in accordance with 14 Del.C. §1222.

12.3 An Educator whose certificate is noticed for disciplinary action is entitled to a full and fair hearing before the Standards Board. Hearings shall be conducted in accordance with 14 DE Admin. Code 1515 Hearing Procedures and Rules.

13.0 Contact Information and Change of Name or Address

13.1 All applicants and Educators are required to update their contact information in DEEDS if their contact information changes.

13.2 An Educator who legally changes the Educator's name and wishes to change the name on the Emergency Certificate shall provide a notarized copy of evidence of the name change such as a marriage license or court action.

13.3 An applicant or Educator whose mailing address, email address, or phone number changes shall provide the Department with the new mailing address, email address, or phone number within 14 calendar days of the change.

7 DE Reg. 161 (08/01/03)

9 DE Reg. 555 (10/01/05)

Renumbered effective 06/01/07 - see Conversion Table

12 DE Reg. 1412 (05/01/09)

15 DE Reg. 1150 (02/01/12)

20 DE Reg. 174 (09/01/16)

26 DE Reg. 750 (03/01/23) (Prop.)